

NGO COORDINATING COUNCIL

for gender and development



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DATE: 17th August 2018
TO: All NGOCC Member Organizations
FROM: NGOCC - Grant Management Unit

Dear Members,

RE: ANNOUNCEMENT OF THE FIRST CALL FOR APPLICATIONS TO THE NGOCC BASKET FUND SUPPORTED BY THE SWEDISH EMBASSY

NGOCC Grant Management Unit is announcing the **FIRST CALL** for proposals to the Basket Fund under the Swedish Embassy Funding. This, therefore, serves to invite you to send in your proposal applications. This call will run from **21st August to 21st September 2018 for Category 1 & 2** and to **5th October 2018 for Category 3**. The call will focus on the four NGOCC Strategic Pillars as listed below.

Pillar 1: Women's Economic Empowerment

Long-term Outcome	Short term Outcome
Increased income generated by women with productive resources they own in NGOCC operational areas	Increased number of women in NGOCC operational areas that own and have control over land
Pillar 2: Sexual Reproductive Health and Rights	
Teenage/young women pregnancies and child marriages reduced in NGOCC operational areas	Enhanced attitudes and responsible sexual/reproductive behavior among women and girls in NGOCC operational areas Increased knowledge on child marriage and appreciation of the value of education by communities in NGOCC operational areas
Pillar 3: Governance and Women's Leadership	
Increased representation of women in political and public decision-making positions	Enhanced academic qualifications and leadership campaigning capacities of potential female leaders Gender increasingly mainstreamed in public institutions and political parties Positive attitude by members of the public towards women's leadership

Pillar 4: Climate change mitigation and Resilience	
Long-term Outcome	Short term Outcome
Enhanced efficiency and decreased health hazards for women and girls through use of alternative and modern sources of energy in NGOCC operational areas	Increased use of alternative and modern sources of energy by women and girls in NGOCC operational areas

All NGOs should include sustainability plans in the proposals. NGOCC will ensure that 70% of the grant is channelled to rural based projects.

Kindly be reminded that as part of the application process, the following documents must be sent together with the proposal:

1. Form Y - See attached form which includes page 2 which is the actual proposal format that has to be written in detail;
2. Detailed Project Proposal using the format on page 2 of form Y- with detailed Activity Based Budget (Ensure unit costs)
3. Latest verifiable bank account statement;
4. List showing names of the current management team with NRC numbers, addresses and contact phone numbers
5. Copy of the Certificate of Registration of NGO;
6. Copy of the Constitution of the NGO;
7. Report from previous and latest NGOCC funded project and the 2017 Organizational Annual report
8. A copy of the 2018 receipt as proof of renewal of membership;
9. NGOs in Category 1 and 2 are to submit their latest Audited Financial Reports, the latest audited report should be 2017

All members should send all the above listed nine (9) documents failure to which proposals will be rendered ineligible.

Further, note that the member organizations that benefited from the previous EU Calls and are still implementing and those that have not paid their 2018 Membership Subscription will not qualify. This also includes suspended organizations and those that have not resolved outstanding issues on their progress reports.

Kindly note that the **Closing Date** for submission of the proposals is **21st September 2018 for Categories 1 & 2 and 6th October 2018 for Category 3.** The maximum amount to be applied for MOs under **Category 1 is K400,000, Category 2 is K150,000 and Category 3 is K54,000.**

Further, be informed that the Swedish funding will **NOT** support construction, purchase of office space and holding of Annual General Meetings.

The detailed proposal applications to be addressed to the following:

The Grants Manager
NGOCC – Grant Management Unit
Plot No. 5168, Nchoncho Road
Light Industrial Area
P.O Box 37879
Lusaka

Should you require more information please contact us on:

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We wish you every success.

Yours Sincerely
for/ NGOCC/GMU



Florence M. Lufunsa (Ms.)
Grants Manager